



1 Nagel Dr • 618-651-1386 • www.highlandil.gov

Dear Parents,

We're excited to share all the amazing programs and activities planned for your child this summer! PLAYGROUND is shaping up to be an unforgettable experience filled with creativity, movement, and plenty of fun. Our campers are sure to have a GREAT SUMMER!

At PLAYGROUND, your child will be guided by some of the most enthusiastic, caring, and safety-conscious leaders in our community. Each staff member is carefully selected and trained to help children build confidence, form friendships, and develop valuable lifelong skills.

While Glik Park will serve as our main home base, we'll also venture to other locations such as the Korte Recreation Center, the Weinheimer Community Center, and various local businesses, parks, and community service organizations. Monthly calendars will be provided to let you know where to drop off your child each day. These schedules will also be available anytime at www.highlandil.gov.

To help ensure a smooth and enjoyable summer for everyone, please take time to review all the details in this orientation packet. If you have any questions, feel free to contact the Korte Recreation Center.

We can't wait to welcome your child to PLAYGROUND 2025 and create lasting summer memories together!

Session Dates

- **June Session:** June 2 – June 20
- **July Session:** July 7 – July 25

Camp Contact Information

- **Korte Recreation Center:** (618) 651-1386
- **Camp Director:** Kayleen Kampwerth
 - Email: kayleenkampwerth@highlandil.gov
 - Also available via the Remind app
- **Weather Hotline:** (618) 654-7042

We're looking forward to a fun-filled summer—and we hope you and your family have a fantastic one, too!

Come join us for an unforgettable summer of fun, friendship, and adventure!

Have a GREAT summer with Highland Parks and Recreation!



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Policies and Procedures

Clothing

All campers should come dressed in comfortable play clothes, socks, and tennis shoes every day. Our days are filled with active, hands-on fun—and that often means getting messy! Please avoid sending your child in clothing that you don't want to get dirty or stained.

We also recommend leaving any dangling jewelry at home for safety and comfort.

Our motto is: **DIRTY, TIRED, and HUNGRY**—in that order! There's a reason "dirty" comes first—it's the best sign that your child had an amazing day full of fun and adventure!

Daily Items to Bring

- **Sunscreen:** Please apply sunscreen to your child **before arriving at camp** each day. For safety and liability reasons, staff will **not** apply sunscreen at any time.
- **Water Bottles:** Campers should bring a **labeled water bottle** daily to stay hydrated.
- **Personal Items:** Please **do not send valuable items** to camp, such as iPads, iPods, cell phones, collector cards, or other electronics. The Highland Parks and Recreation Department is **not responsible** for any lost, stolen, or damaged belongings.
- **Prohibited Items:** Pocket knives or any items that may be considered weapons are strictly forbidden. Possession of such items will result in **immediate dismissal from the PLAYGROUND program for the remainder of the summer.**

Bullying

PLAYGROUND is a Bully-Free Zone.

We are committed to providing a safe, respectful, and inclusive environment for all campers. Bullying of any kind will **not** be tolerated and may result in **immediate dismissal** from the PLAYGROUND program for the rest of the summer.



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Behaviors that fall under bullying include, but are not limited to:

- Excessive teasing
- Name-calling
- Physical aggression such as pushing, kicking, or hitting
- Rude or hurtful comments, including posts, pictures, or videos shared on social media
- Stealing

Thank you for helping us create a fun and respectful camp experience for every child!

Discipline Procedures

We understand that children are still learning how to manage their behavior, and occasionally, actions such as hitting, punching, threatening, or using inappropriate language may occur. These behaviors, while part of growing up, can disrupt the group or be harmful to others or the child themselves.

For isolated incidents, our staff will use age-appropriate behavior management strategies such as redirection, conflict resolution, and positive reinforcement to guide children toward making better choices.

If a child displays disruptive behavior, they will be given a chance to correct it. If the behavior continues, the child may be temporarily removed from the group for a brief, developmentally appropriate period. Parents will be notified of any concerning behavior and are expected to work collaboratively with PLAYGROUND staff to support positive changes.

The Highland Parks and Recreation Department reserves the right to dismiss a camper from the program if behavior issues persist, significantly disrupt the program, or if the camper is unable to function successfully within our group sizes and staff-to-camper ratios.

Please note: no refunds will be issued if a child is removed from camp due to behavior.

Transportation

It is the responsibility of the parent or guardian to drop off and pick up their camper at the designated location each day. For safety reasons, camp leaders are **not permitted** to transport campers in their personal vehicles unless prior written permission has been given by the child's parent or guardian.

Drop Off and Pickup — 9 a.m. and 11:30 a.m.

Drop-Off:

Each morning between **8:55 a.m. and 9:05 a.m.**, our leaders will greet your child near your car at the Glik Park parking lot (or other designated location). By **9:10 a.m.**, each group will gather



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at a specific spot close to the parking lot for a morning head count. If you arrive **after 9:10 a.m.** or after your group has left their meeting spot, please park your car and walk your child to their group.

Pickup:

At **11:30 a.m.**, please park in the designated parking area and come to your child's group to sign them out with their group leader. For safety, leaders will focus on a smooth and secure dismissal process, so please be patient if there is a short wait.

Safety Reminders:

There is a **5 mph speed limit** in the parking lot, which is very busy during drop-off and pickup times. We ask that you drive carefully, avoid using your cell phone while driving in the lot or carpool line, and follow all safety guidelines. Your cooperation helps us ensure a safe and efficient dismissal for everyone!

Drop Off and Pickup — Security and Safety Procedures

If someone other than a parent or guardian will be picking up your child, please provide **written permission** each time. This note should include a brief description of the person (especially if they are unfamiliar to staff) and a description of their vehicle if they will be using the carpool line. Please remind the designated adult to bring a **photo ID**, as staff will ask for identification if the person is unknown.

For your child's safety, whenever you are in the parking lot, please hold their hand or keep them close to you due to the heavy traffic. We also ask that drivers **avoid using cell phones** while driving in the parking lot, as distractions can compromise camper safety.

We strongly encourage all campers to wear seat belts when traveling to and from camp and advise against transporting children in non-passenger areas, such as the back of pickup trucks. All drivers must proceed **slowly and carefully** while in the Glik Park parking lot or any other designated locations throughout the day. Your caution helps keep everyone safe!

Late Pickup

PLAYGROUND concludes promptly at **11:30 a.m.** each day. Please arrive at the designated pick-up location between **11:15 a.m. and 11:30 a.m.** to collect your child. If an unexpected situation arises and you are unable to pick up your child on time, kindly notify the Korte Recreation Center or Weinheimer Community Center as soon as possible.

Food

Campers will be provided with a snack during camp. Please do not send food or money for vending machines, as campers are not allowed to use them during camp hours. If your child has any allergies or special dietary needs, please make sure to indicate this on the required health form and contact the camp director to confirm the details.



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Medication

We do **not** administer over-the-counter medications, such as Tylenol, during camp hours. If your child requires these medications, it may indicate they are not well enough to attend camp. Additionally, we do not administer prescription medications, so please plan to give these before or after camp yourself.

Parent/Staff Communication

We strongly believe in maintaining open and effective communication. On the first day of PLAYGROUND, you will receive a three-week schedule outlining themes and daily camper drop-off locations. If your child does not bring home a camp agenda, please contact the office immediately or view the schedule online at www.highlandil.gov.

We encourage you to sign up for the **Remind app** to receive important updates and announcements throughout the camp session.

You are always welcome to contact us by email at kayleenkampwerth@highlandil.gov or arrange a conference with your child's group leader and the Camp Director if needed. If you have difficulty reaching the office staff (a directory is included on the first page of this packet), please leave a voicemail, and we will return your call as soon as possible.

Required Forms

All campers must have their emergency contact forms submitted before the camp session begins. These forms are provided during registration and are essential for emergencies, communication, and to help determine appropriate snacks for the group. Please ensure all information is complete and accurate.

Sick Policies

Parents or designated caregivers will be contacted to pick up their child if they show any of the following symptoms:

- A fever of 100.4°F or higher
- Diarrhea
- Vomiting
- Unusual or abnormal behavior

We expect pickup to be within 15 minutes of notification.

Children showing any of the symptoms listed above should **not** be brought to PLAYGROUND. If you are unsure about your child's health, please keep them home to avoid exposing healthy staff and campers to illness. Once a virus spreads within a group, it can be very difficult to control, so your consideration for others is greatly appreciated. Please notify the KRC or the camp director if your child contracts a communicable illness (such as chickenpox) so we can



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inform other families. This also applies to lice, poison ivy/oak, and any other contagious bugs or plants.

We understand that making arrangements for a sick child can be challenging; however, PLAYGROUND is designed for healthy children only and is not equipped to care for those who are ill. It is the responsibility of parents to have alternative plans in place to care for their sick child.

Any child sent home with a fever will not be permitted to return to the program until at least 24 hours after their fever has subsided without medication. The time of dismissal will be recorded. These policies are in place to protect all children and require the full cooperation of every family to be effective.

Inclement Weather

In the event of inclement weather or the possibility of it, updates will be sent through our Remind App. Instructions for subscribing can be found on the back of the schedules, or you may call the weather cancellation hotline at 618-654-7042 for information. If your group's meeting location changes to indoors, they will still meet as scheduled.

We look forward to a fun and safe summer together and hope you have a wonderful time with us at PLAYGROUND!

Playground Summer Camp Pick-Up/Drop-Off Group Locations at Glik Park



- | | |
|------------------------------------|--|
| 1 Kindergarten Boys | 5 Third & Fourth Grade Boys |
| 2 Kindergarten & First Grade Girls | 6 Fourth, Fifth, and Sixth Grade Girls |
| 3 First & Second Grade Boys | 7 Fifth & Sixth Grade Girls |
| 4 Second & Third Grade Girls | |

JUNE 2025 PLAYGROUND SCHEDULE



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week one:
June 2-6

Monday, June 2nd:
Playground Kickoff
Meet @ Glik Park

Tuesday, June 3rd:
Boys: Game Day
Girls: Dance & Music Day
Meet @ Glik Park

Wednesday, June 4th:
Field Day
Meet @ Glik Park

Thursday, June 5th:
Water Day
(Swimsuits/Towels Needed)
Meet @ Glik Park

Friday, June 6th:
Carnival Day
Meet @ Glik Park

week two:
June 9-13

Monday, June 9th:
Disney Day
Meet @ Glik Park

Tuesday, June 10th:
Lights, Sirens, Action!
Meet @ the Public Safety
Building at 12990 Troxler Avenue

Wednesday, June 11th:
Sports Day
Meet @ Glik Park

Thursday, June 12th:
Safari Day
Meet @ Glik Park

Friday, June 13th:
Nature Day
Meet @ Silver Lake by the
Sand Volleyball Courts

week three:
June 16-20

Monday, June 16th:
Survivor Day
Meet @ Glik Park

Tuesday, June 17th:
Boys: Bowling Day!
Meet @ Poplar Junction
(\$7 to bowl)

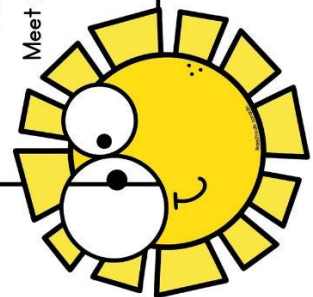
Girls: Kindness Day
Meet @ Rinderer Park

Wednesday, June 18th:
Boys: Kindness Day
Meet @ Rinderer Park

Girls: Bowling Day!
Meet @ Poplar Junction
(\$7 to bowl)

Thursday, June 19th:
Showtime Stations
Meet @ Glik Park

Friday, June 20th:
End of Playground Party!
(Swimsuits/Towels Needed)
Meet @ Silver Lake by the
Sand Volleyball Courts



In the event of rain or inclement weather call: 618-654-7042
or follow us on our Remind app (details on the back page).





Sign up for important updates from K. Kampwerth.

Get information for June Playground 2025 right on your phone—not on handouts.

Pick a way to receive messages for June Playground 2025:

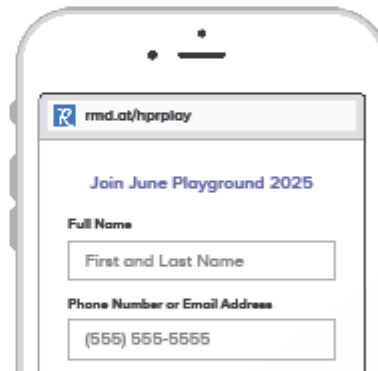
A

If you have a smartphone, get push notifications.

On your iPhone or Android phone, open your web browser and go to the following link:

rmd.at/hprplay

Follow the instructions to sign up for Remind. You'll be prompted to download the mobile app.



B

If you don't have a smartphone, get text notifications.

Text the message [@hprplay](https://www.remind.com/help/faq/#text) to the number 81010.

If you're having trouble with 81010, try texting [@hprplay](https://www.remind.com/help/faq/#text) to (415) 780-9457.

* Standard text message rates apply.



Don't have a mobile phone? Go to rmd.at/hprplay on a desktop computer to sign up for email notifications.